

Getting into Export program Application Form

Australian
business, global
markets.



COMMERCIAL-IN-CONFIDENCE

Austrade's Getting into Export program assists Australian businesses to commence exporting on a sustainable basis by providing a wide range of services. These services are also available through TradeStart, a national network of export assistance offices in partnership with local private and public sector organisations.

These services do not include the provision of financial assistance. However, participants may qualify for financial assistance through Austrade's Export Market Development Grants scheme (for more information, visit www.austrade.gov.au/exportgrants).

1 Applicant

Trading Name _____

Incorporated Name _____

ABN _____

2 Contact Details

Business Address _____

Postcode _____

Phone _____ Fax _____

Email _____

Website _____

3 Is Australia the main place of business for your company?

Yes No

4 Key Executives

(a) Name (Mr/Mrs/Ms) _____

Position _____

(b) Name (Mr/Mrs/Ms) _____

Position _____

5 How long has your business been operating?

Years _____ Months _____

6 Number of employees

Full time _____ Part time _____

7 How many years have you been exporting?

0-2 years 2+ to 3 years 3+ to 10 years More than 10 years

8 How many export sales have you made over the past three years?

9 Finance summary of the past three years

Year	Total Sales (\$)	Total Export Sales (\$)
_____	_____	_____
_____	_____	_____
_____	_____	_____

10 Provide a brief description of the goods or services you wish to export

11 Provide details of any industry assistance scheme or Government (Australian, State or Territory) enterprise development program in which the business is currently participating

12 Have you previously been signed up for an Austrade new exporter program?

Yes No

13 If you prefer to work with a particular TradeStart office please specify (for a full list, see Austrade's website www.austrade.gov.au)

14 The applicant undertakes to:

(a) Meet their own costs of participation, including for travel and market research (over and above the free services offered by Austrade) (b) Commit resources to investigating export opportunities and also reasonable management time to the program (c) Complete the program within 18 months of acceptance onto the program (d) Participate in surveys seeking information on the outcomes of participation in the program and advise Austrade when export sales are made.

Privacy Notice

Personal information is collected by or on behalf of Austrade. Austrade collects personal and corporate information for the purpose of carrying out its functions and performing its duties under the Australian Trade Commission Act 1985. Austrade may use the information to advise you of opportunities, seminars, conferences, trade fairs and other export related activities designed to facilitate Australian exports. Austrade may also use the information for its marketing or promotional purposes and may disclose it to contracted service providers and agencies that assist Austrade to perform its role and to other organisation that have an export or investment related purpose. Information may also be disclosed in accordance with the Information Privacy Principles in the Privacy Act 1988.

Please do not disclose my information other than to Austrade and its Service Providers.

Declaration

I, being an authorised officer of the business, declare that the information given in this application including the attachments thereto, is true and correct to the best of my belief.

Full Name _____

Position _____

Signature _____

Date _____

Export Adviser's Declaration

I warrant I do not have any undisclosed personal or commercial relationship or potential conflict of interest, including financial interest, in the client or any related business.

Export Adviser's Signature _____

Date _____

For more information call Austrade 13 28 78, email gettingintoexport@austrade.gov.au or visit www.austrade.gov.au

TRADESTART



Australian Government
Austrade

OFFICE USE ONLY

Signature Manager, Export Advisers

Date